

**DODGE COUNTY
HEALTH FACILITIES COMMITTEE MEETING
198 COUNTY DF
JUNEAU, WI 53039
JULY 2, 2014**

MINUTES

1. **CALL TO ORDER:** Meeting was called to order by Chairman Bischoff at 8:16 a.m. with the following members present:

2. **ROLL CALL:**

Larry Bischoff
Lisa Derr
Jeff Duchac
John Fabisch
Tom Schaefer

ABSENT: None.

ALSO PRESENT: James Mielke, Dodge County Administrator; Russell Kottke, Dodge County Chairman; Jane E. Hooper, Clearview Administrator; Lori Kurutz, Director of Support Services; Heather Ninmann, IID Household Specialist; Lindsay Kirchoff, Assisted Living Supervisor; and Anthony Marchese, Director of Finance.

3. **APPROVAL OF MINUTES OF JUNE 4, 2014 MEETING:** Motion made by Fabisch to approve the June 4, 2014 Minutes; seconded by Schaefer. Motion carried.
4. **APPROVAL DEVIATING FROM THE AGENDA:** Motion made by Schaefer to deviate from the Agenda if required; seconded by Fabisch. Motion carried.
5. **PUBLIC COMMENT:** None to report.
6. **COMMITTEE MEMBER REPORTS:** None to report.
7. **INVOLUNTARY DISCHARGES:** None.
8. **CENSUS REPORTS:**

CBIC:	21 of 30
Clearview North:	134 of 140
Clearview Behavioral Health 1/2:	19 of 20
ICF-IID (formerly FDD):	43 of 46
Trailview	4 of 4
Clearview Community Group Home:	4 of 4
Northview Heights (CBRF):	9 of 20

9. **ADMINISTRATOR'S REPORT:**

- **Dairy Bid:** An ad for the dairy bid is going out and sealed bids will be opened at the next meeting on August 13, 2014.
- **Restricted Beds:** An explanation was given on restricted beds and a letter given to the Committee members. There will be 24 beds remaining in restricted bed status.
- **Marsh Country Health Alliance:** A special meeting of Marsh Country Health Alliance was held on June 30, 2014, to set the 2015 assessment rate. Copies of the rate calculation and utilization report were distributed to board members.
- **Dementia Care Redesign – State Visit:** The Committee was updated on the visit from the Dementia Care Redesign Plan team, who asked to utilize our artwork from Areas E2/F2 for upcoming listening sessions. A discussion was held with the Committee regarding issues related to reimbursement and regulatory concerns related to caring for this challenging population.
- **Clearview Overtime Policy:** The Committee was updated and an explanation provided on Clearview's overtime policy. An explanation was also given on rotation changes (10-10-10) anticipated to begin on January 1, 2015, which will increase staff on households.
- **Epic Software:** An update was given on a meeting Administrator Hooper attended at Epic in Verona regarding roll-out in November 2013 of Community Connect, which creates a connection that makes continuity and team-based care possible both within and outside an organization.
- **Hydrant Leak:** Juneau Utilities informed Clearview of the leak. Randy from Utilities came out and determined that the leak was coming from the main valve inside the hydrant and that the hydrant would have to be replaced. Right now the hydrant is bagged out of service and diggers have been called and also the fire chief has been notified. Randy will come out and turn the water off at the main valve near the Clearview sign off of County DF right before work will start on hydrant. Clearview's sprinkler system will hold pressure during the replacement. Water is expected to be off for about 1 hour to 1½ hours. The work is scheduled for July 8 by Town and Country. Once the work is completed, Town and Country will put top soil down and also re-seed. The project will cost \$5,500.00.
- **Survey Update:** An update was given on the Class A violation and forfeiture received. Clearview plans to utilize the appeal process and has retained the Reinhart law firm to handle the appeal.
- **Kronos – Purchase Computers and Time Clocks:** The new clocks have been ordered and will be installed prior to the timekeeper going live in October. The need for additional computers was discussed for the new Kronos payroll system.
- **Consideration of Request to Write Off Clearview Receivables:** There are no new write-offs to report in the second quarter of 2014.

- **Financial Report – Tony Marchese, Director of Financial Services:**

Marsh Country Health Alliance

Revenue actual \$4,763,424; budgeted \$4,552,839

Expenses actual \$6,657,484; budgeted \$6,606,565

Individuals with Intellectual Disabilities

Revenue actual \$1,590,652; budgeted \$1,656,913

Expenses actual \$1,074,787; budgeted \$1,120,964

Community Group Home

Revenues actual \$149,253; budgeted \$146,258

Expenses actual \$127,624; budgeted \$131,741

Trailview

Revenues actual \$122,629; budgeted \$120,807

Expenses actual \$107,651; budgeted \$106,649

Northview Heights

Revenues actual \$158,102; budgeted \$115,895

Expenses actual \$215,453; budgeted \$163,002

Clearview Brain Injury Center

Revenues actual \$2,340,287; budgeted \$2,395,774

Expenses actual \$1,742,363; budgeted \$1,581,217

State Certified Unit (Clearview Behavioral Health Facility)

Revenues actual \$1,024,431; budgeted \$940,347

Expenses actual \$896,061; budgeted \$843,732

Overall

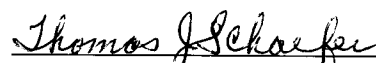
YTD Revenue actual \$10,148,778; budgeted \$9,928,834

YTD Expenses actual \$10,821,422; budget \$10,553,870

10. **SET NEXT MEETING DATE: Wednesday, August 13, 2014, at 8:15 a.m. and Wednesday, September 3, 2014, at 8:15 a.m.,** in the Towne Centre Conference Room on the first floor of Clearview, located at 198 County DF, Juneau, Wisconsin.
11. **ADJOURN:** There being no further business to come before the Committee, Motion by Fabisch to adjourn; seconded by Duchac. Meeting adjourned at 10:16 a.m.

Dated this 13th day of August, 2014.

Respectfully submitted,


Thomas Schaefer, Secretary